

## INFORMATION re PERSONAL DATA PROCESSING

The Polish National Committee of the International Chamber of Commerce with its seat in Warsaw at ul. Kruczkowskiego 8 (4<sup>th</sup> floor), 00-380 Warszawa, entered in the register of associations, other social and professional organisations, foundations and independent public health care entities maintained by the District Court for the capital city of Warsaw in Warsaw, Division XII – Commercial of the National Court Register under no. KRS 0000061010 (“**ICC Poland**”) hereby notifies you that it is the data controller of your personal data.

Your personal data is being processed in accordance with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation, or GDPR) and with other applicable laws.

Your personal data – your given name and surname, gender, your contact details, and the details of your education, English language proficiency and professional experience – are processed for the purpose of:

- a) Realisation of ICC Poland’s legally justified interests consisting in registration for training events organised by ICC Poland, selection of appropriate candidates for participation in these training events, contacting candidates, and assessment of, defence against and/or prosecution of any claims (**art. 6.1.b and 6.1.f GDPR**);
- b) Performance of the executed contract, pursuing measures towards execution of a contract (**art. 6.1.b GDPR**);
- c) Performance of any tax or accounting duties incumbent on ICC Poland (**art. 6.1.c GDPR**);
- d) Sending newsletters to your e-mail box, provided that you expressed your consent (**art. 6.1.a GDPR**).

Submission of your personal data is voluntary, and you are under no obligation to provide any personal data. In the event, however, that you choose not to submit personal data, this may make it impossible to consider your candidature to participate in the training events being organised, to contact you and/or to execute the requisite contract.

Your personal data shall be retained for not longer than is necessary for attainment of the objectives for which they are processed, i.e. until end of the program which is end of June 2020, with regard to all the data, and until the end of relevant limitation periods (i.e. no longer than 6 years from end of 2020), with regards to data that may be processed for those purposes.

Your personal data may be received by (i) entities providing commissioned services and auxiliary services to ICC Poland (trainers and speakers, hosting service providers, operators of postal services, couriers, marketing/advertisement service providers, archive service providers), (ii) state entities – in the context of proceedings pursued by them, (iii) members of ICC Poland (information on the members may be obtained by contacting Secretary General of ICC Poland at sekretariat@iccpolska.pl).

Your personal data will not be passed on to countries outside the European Union. In the event that personal data is passed on to third countries outside the European Union, ICC Poland shall apply appropriate instruments intended to ensure security of the personal data.

You have the right, at all times, to demand access to your data and to request that your data be corrected, deleted or no longer processed. You have the right, at all times, to withdraw consent for data processing, request the processing of your data to be limited and request your data to be transferred. You are also entitled to bring a complaint before the President of the Personal Data Protection Office (for more information, please see <https://uodo.gov.pl/pl/83/155>). As regards data being processed on the basis of necessity of such processing for objectives arising from legally justified interests being pursued by ICC Poland, you may, at any time, object to such processing for reasons associated with the special circumstances of the person bringing such objection. In this way, ICC Poland will be prevented from further processing of such data within the scope covered by such objection unless a material, legally justified basis for processing, overriding the interests, rights, and freedoms of the person bringing such objection and/or a basis for assessment of, defence against and/or prosecution of any claims, can be demonstrated. As regards data being processed

for direct marketing purposes, such objection shall prevent further processing for such purposes with no need to cite special circumstances and with no possibility for ICC Poland to plead any basis which would justify continued processing.

Please write to the e-mail address [sekretariat@iccpolska.pl](mailto:sekretariat@iccpolska.pl) or by mail to the address of ICC Poland, Leona Kruczkowskiego 8, 00-380 Warsaw, Poland, with any questions or issues concerning the processing of personal data by ICC Poland.

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